



## ALABAMA STATE BOARD OF RESPIRATORY THERAPY

400 S. Union Street, Suite 270

Montgomery, AL 36104

(334) 265-7125

### MINUTES

June 23, 2023

#### Present:

Ronda Hood

Glenn Pippen, arrived 11:16 a.m.

Ed Goodwin

Vernon Johnson

Elizabeth Sheehan

Paula Little

Matt Bledsoe

Board Chair

Board Vice Chair

Board Member

Board Member

Executive Director

Assistant Director

Attorney

#### Absent:

Erin Ozgun

Board Member

The Alabama State Board of Respiratory Therapy held a meeting on June 23, 2023, in the 4<sup>th</sup> floor conference room located at 400 S. Union Street, Montgomery, Alabama. The meeting was posted on the Secretary of State's website, as well as the Board's website, in compliance with the Open Meetings Act.

#### I. CALL TO ORDER

Board Chair Ronda Hood called the meeting to order at 10:13 a.m. after establishing a quorum was present.

#### II. ADOPTION OF AGENDA

After review, Ed Goodwin made a motion to adopt the agenda as presented. Vernon Johnson seconded the motion. The Board unanimously voted to adopt the agenda as presented.

#### III. APPROVAL OF PREVIOUS MINUTES

After review, Vernon Johnson made a motion to adopt the Minutes of the March 31, 2023, meeting as presented. Ed Goodwin seconded the motion. The Board unanimously voted to adopt the Minutes of the March 31, 2023, meeting.

#### IV. NEW BUSINESS

- a. Financial Statement. Ms. Sheehan presented the financial statement to the Board. After discussion, Ed Goodwin made a motion to accept the financial statement as presented. Vernon Johnson seconded the motion. The motion unanimously passed with no opposition.
- b. Sunset Audit Update. Ms. Sheehan updated the Board of the hearing before the Joint Interim Sunset Committee to be held on August 24, 2023, at 11:30 am, on the 8<sup>th</sup> floor, Room 825 of the Alabama State House. Ms. Sheehan will post the meeting on the ASBRT website.
- c. Rule Change CE Broker.  
After discussion, Ed Goodwin motioned to replace Administrative Code section 798-X-8-.03(1)(c) with the following verbiage: “Effective March 25, 2022, each licensee shall submit proof of completion for each continuing education course taken to the continuing education tracking system. Each licensee is responsible for reviewing the information contained in the tracking system to ensure its accuracy.” Glenn Phippen seconded the motion. The motion unanimously passed with no opposition.
- d. Renewal Update. Renewals will include a hard stop for all licensees who have not fulfilled CEU requirements.
- e. Military provision clause.  
Glenn Phippen motioned to amend the Agenda to include “e. Military provision clause.” Ed Goodwin seconded the motion. The motion unanimously passed with no opposition.  
After discussion, Ed Goodwin motioned to add the following clause to Administrative Code section 798-X-5-.09: (4) In accordance with Alabama Act 2018-540, the Board is authorized to waive the initial licensing fee for active-duty military spouses or transitioning service members with proper documentation.  
Glenn Phippen seconded the motion. The motion unanimously passed with no opposition.

V. OLD BUSINESS

- a. CE Broker Licensee Registration Update.
- b. CE Questions Update. The 2022 Cardiology Update conference sponsored by Huntsville Hospital is approved for 4 CEU’s.
- c. Consumer Board Member Update. Names are being collected by Ms. Sheehan to be submitted to the Governor’s office.

VI. EXECUTIVE SESSION

At 11:45 a.m., Ed Goodwin moved the Board go into Executive Session to consider the general reputation and character, physical condition, professional competence, and mental health of applicants, in accordance with Section VII (1) of the Open Meetings Act. The motion was seconded by Glenn Phippen. Board Chair Ronda Hood stated the Board would reconvene at the conclusion of the Executive Session. The motion unanimously passed with no opposition.

At 11:50 a.m, Glenn Phippen motioned for the Board to come out of Executive Session. Ed Goodwin seconded the motion. The motion unanimously passed with no opposition.

Ed Goodwin motioned that 2023-03 be given a modified wellness program to include counseling and drug screening. Glenn Phippen seconded the motion. The motion unanimously passed with no opposition.

Ed Goodwin motioned to give Elizabeth Sheehan authority to offer Wellness Contracts to be retroactively approved by the Board. Glenn Phippen seconded the motion. The motion unanimously passed with no opposition.

VII. OTHER BUSINESS

a. New Licensee Listing. Elizabeth Sheehan presented the Board with a listing of the new licensees. After review of the list, Glenn Phippen moved to approve and accept the new licensees. Ed Goodwin seconded the motion. The motion unanimously passed with no opposition.

b. Dates and times of next meetings.

i. 8/24/2023 at 1:00 p.m.

ii. 10/06/2023 at 10:00 a.m.

iii. 12/01/2023 at 10:00 a.m.

VIII. With no further business, Vernon Johnson motioned to adjourn the meeting. Ronda Hood seconded the motion. The motion passed unanimously with no opposition. Board Chair Ronda Hood adjourned the meeting at 12:25 p.m.