



ALABAMA STATE BOARD OF RESPIRATORY THERAPY

400 S. Union Street, Suite 270
Montgomery, AL 36104
(334) 265-7125

MINUTES

October 6, 2023

Present:

Ronda Hood Mask
Glenn Phippen
Ed Goodwin
Ashley Pool
Elizabeth Sheehan
Paula Little

Board Chair
Board Vice Chair
Board Member
Board Member
Executive Director
Assistant Director

Absent:

Erin Ozgun
Kristen Johnston

Board Member
Board Member

The Alabama State Board of Respiratory Therapy held a meeting on October 6, 2023, in the 4th floor conference room located at 400 S. Union Street, Montgomery, Alabama. The meeting was posted on the Secretary of State's website, as well as the Board's website, in compliance with the Open Meetings Act.

I. CALL TO ORDER

Board Chair Ronda Hood Mask called the meeting to order at 10:04 a.m. after establishing a quorum was present.

II. ADOPTION OF AGENDA

After review, Ed Goodwin made a motion to adopt the agenda as presented. Ashley Pool seconded the motion. The Board unanimously voted to adopt the agenda as presented.

III. APPROVAL OF PREVIOUS MINUTES

After review, Ed Goodwin made a motion to adopt the Minutes of the August 24, 2023, meeting as presented. Ashley Pool seconded the motion. The Board unanimously voted to adopt the Minutes of the August 24, 2023, meeting.

IV. NEW BUSINESS

- a. Public Hearing of Rule Changes. Elizabeth Sheehan advised the Board that no public comments had been received regarding the two code changes listed below. After discussion on both rule changes, Glenn Phippen motioned to certify the changes and implement them into the Administrative Code. Ed Goodwin seconded the motion. The motion to certify the changes unanimously passed with no opposition.
 - i. 798-X-5-.09
 - ii. 798-X-8-.03
- b. Financial Statement. Elizabeth Sheehan presented the financial statement to the Board. After discussion, Ed Goodwin made a motion to accept the financial statement as presented. Glenn Phippen seconded the motion. The motion to accept the financial statement unanimously passed with no opposition.
- c. Operations Plan. Elizabeth Sheehan presented the FY2024 Operations Plan to the Board. After discussion, Ashley Pool made a motion to accept the Operations Plan as presented. Ed Goodwin seconded the motion. The motion to accept the FY2024 Operations Plan unanimously passed with no opposition.
- d. Amendment to Code for Consumer Member. After discussion regarding organizations from which to pull the consumer member, Ed Goodwin made a motion to keep and utilize the three (3) organizations that Elizabeth Sheehan currently has used. Glenn Phippen seconded the motion. The motion to accept the Amendment to Code for Consumer Member unanimously passed with no opposition.
- e. NRP Course. Elizabeth Sheehan presented the Board with a licensee request that the number of continuing education units accepted for an NRP course be increased. After discussion, Glenn Phippen motioned to deny the request for an increase in accepted CEUs for an NRP course. Ashley Pool seconded the motion. The motion to deny the request for an increase in CEUs unanimously passed with no opposition.
- f. AARB Membership. Elizabeth Sheehan presented the Board with an opportunity to join the Alabama Association of Regulatory Boards. After discussion, Ed Goodwin motioned that the Alabama State Board of Respiratory Therapy join the AARB. Glenn Phippen seconded the motion. The motion to join the AARB unanimously passed with no opposition.
- g. Administrative Rule Inventory. Elizabeth Sheehan presented the Board with Phase I: Administrative Rule Inventory in compliance with Governor Ivey's Executive Order. She advised the Board the Inventory will be on the website as well.

V. OLD BUSINESS

- a. Renewal Update. As of October 5, 2023, 1077 renewals had been completed.
- b. CE Broker Update. As of October 5, 2023, approximately 3,000 licensees have created accounts in CE Broker.
- c. Sunset Hearing Update. Elizabeth Sheehan advised the Board that the ASBRT was not sunsetted.

VI. Complaints

- a. 2023-08. Ed Goodwin motioned that disciplinary case 2023-08's license be suspended for one (1) year, that licensee be offered a Wellness Program with a review after one (1) year, and that a revocation hearing will be scheduled if licensee is not compliant at any time through the year. Ashley Pool seconded the motion. The Board unanimously voted to accept the motion with no opposition.
- b. 2023-09. Ashley Pool motioned that disciplinary case 2023-09's license be revoked. Elizabeth Sheehan will schedule a revocation hearing for November unless the licensee does not renew the license. Glenn Phippen seconded the motion. The Board unanimously voted to accept the motion with no opposition.
- c. 2023-10. Glenn Phippen motioned that disciplinary case 2023-10's license be suspended for three (3) months during which time licensee must complete 24 hours of continuing education which includes 12 hours of ethics courses and 12 hours of patient safety courses. The licensee's license will reflect the suspension. If licensee does not agree to the above terms, a revocation hearing will be scheduled. Ashley Pool seconded the motion. The Board unanimously voted to accept the motion with no opposition.
- d. 2023-11. Ed Goodwin motioned that disciplinary case 2023-11 be offered renewal pending acceptance of an agreement to notify the Board within twenty-four (24) hours of any charges brought against licensee. Glenn Phippen seconded the motion. The Board unanimously voted to accept the motion with no opposition.

VII. OTHER BUSINESS

- a. New Licensee List. Elizabeth Sheehan presented the Board with a listing of the new licensees. After review of the list, Glenn Phippen moved to approve and accept the new licensees. Ashley Pool seconded the motion. The motion to accept the new licensees unanimously passed with no opposition.
- b. Dates and times of next meetings.
 - i. 12/01/2023 at 10:00 a.m.
 - ii. 3/15/2024 at 10:00 a.m.
 - iii. 6/21/2024 at 10:00 a.m.
 - iv. 9/20/2024 at 10:00 a.m.
 - v. 12/6/2024 at 10:00 a.m.

VIII. Adjournment. With no further business, Ed Goodwin motioned to adjourn the meeting. Glenn Pippen seconded the motion. The motion passed unanimously with no opposition. Board Chair Ronda Hood Mask adjourned the meeting at 11:33 a.m.